



Sustainable food

Meeting the challenge

Official information sheet and consent form.

We ask you to sign the consent form to say that you know that

You will be interviewed (or answer questions online)

You don't have to take part

You can stop taking part at any time

You can ask the researcher any questions about the survey before taking part

You can ask the researcher any questions after you take part

You will see the results and can use them as you like

You can contact the Griffith Ethics department if you think anything is wrong

There is no risk in participating in the survey, but it might influence the way you think about your business.

The information sheet also:

Provides contact details

Promises that your details and answers will not be shared with anyone

Promises to share the research with you if you are interested

Invites you to participate in further research





Survey of Urban Food Practitioners

Griffith University Human Research Ethics Committee ref: 2021/294

INFORMATION SHEET

Who is conducting the research?

Dr Rob Hales is the principal researcher
Griffith Business School Griffith University | Nathan campus | QLD 4111 | Business 1 (N50)
Room 1.42a T +61 7 555 27350 | M 0409111225 | Email r.hales@griffith.edu.au

Geoff Ebbs is the student researcher
Griffith Business School Griffith University | Nathan campus | QLD 4111 | Macrossan (N16)
Room 1.14d15 T +61 7 555 27350 | M 0402 779 375 | Email g.ebbs@griffith.edu.au

Why is the research being conducted?

Food production is currently a major source of greenhouse gas emissions, loss of biodiversity and degradation of waterways and land. The production of food in urban environments is one way to reduce these negative impacts and potentially regenerate natural environments. This research undertakes to identify possible approaches to addressing problems identified by the participant. The research forms part of the student researcher's academic program.

What you will be asked to do

You will be asked to participate in a series of private face-to-face/Skype/Teams/telephone discussions lasting between 45 to 60 minutes on each occasion. The interviews/discussions will be digitally recorded where possible for future reference. The recordings of those interviews will be deleted immediately after they have been transcribed. You will then be free to work on your own or with the researcher to apply the techniques and approaches developed in those discussions to your operation and discuss the results with the researcher. This process will be repeated, gradually refining the techniques and approaches to address the problems you identify.

The basis by which participants will be selected

Participants are selected based on their responses to a survey that indicated their role and the problems they faced. Those participants invited to participate are involved in organisations where more than two people work, manage systems that facilitate the provision of food, have an interest in regenerative food production and have identified problems that are common to other practitioners. They have also nominated themselves as being willing to participate.

The expected benefits of the research

The research has the potential for impact in academic, public policy and business practice arenas. The expected benefits include the refinement of approaches and techniques to

address some of the key challenges facing the regenerative production of food in urban spaces.

Risks to you

There are no foreseeable risks associated with participation in this research.

Your confidentiality

All data collected through the interviews and discussions will not be identifiable for anyone else than the researchers. The level of identification is limited to the type of organisation and is not attributable to an individual. The interview group recordings will be transcribed by the researcher or a professional transcription service formally bound by Griffith University ethics. Any data used for publications and reports are anonymous. The researchers store de-identified data so that your name and your answers cannot be connected; the audio files of interviews will remain only with the researchers on a secure online portal for future reference and are not publicly available. However, other research data (interview transcripts and analysis) will be retained in a locked cabinet and/or a password protected electronic file at Griffith University for a period of five years.

Your participation is voluntary

Your participation is completely voluntary. If you do decide to participate in this research, you can freely withdraw from the research at any time.

Questions/ further information

You are welcome to contact the researcher listed above if you have any questions at any time during the research through the provided contact details.

The ethical conduct of this research

This research project and all other research at Griffith University are conducted in accordance with the National Statement of Ethical Conduct in Research Involving Humans. If you have any concerns or complaints regarding the ethical conduct of this research, you are welcome to contact the Manager, Research Ethics on +61 7 3735 4375 or alternatively email to research-ethics@griffith.edu.au.

Feedback to you

The results of the study will be made available to all the involved participants as a project summary report. An electronic copy of that report will be sent to all participants by email. Hard copies may be provided on request. Research results may be disseminated via journal articles, conference presentations, blogs, podcasts, traditional and social media (e.g. Twitter, LinkedIn). You are welcome to follow these via the researcher's own LinkedIn profile. The researcher will also collect your contact details so that you can receive any publications that are written as part of this project either by post or by email.

Privacy Statement

The conduct of this research involves the collection, access and/ or use of your identified personal information. The information collected is confidential and will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements. A de-identified copy of this data may be used for other research purposes. However, your anonymity will at all times be safeguarded. For further information consult the University's Privacy Plan at <http://www.griffith.edu.au/about-griffith/plans-publications/griffith-university-privacy-plan> or telephone (07) 3735 4375.

Thank you for your cooperation.

Dr Rob Hales



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CONSENT FORM

Please see the Information Sheet associated with this research. Available from student researcher: Geoff Ebbs Griffith Business School Griffith University | Nathan campus | QLD 4111 | Macrossan (N16) Room 1.14d15 T +61 7 555 27350 | M 0402 779 375 | Email g.ebbs@griffith.edu.au

Or the principal researcher : Dr Rob Hales Email r.hales@griffith.edu.au

By signing below, I confirm that I have read and understood the information sheet and I understood that:

- My participation in this research includes a series of face-to-face/Skype/Teams/telephone interviews.
- My questions have been answered to my satisfaction regarding the research conduct or the nature of the research
- My participation is voluntary
- I understand that in the case I have additional questions, I can contact the researcher
- I am free to withdraw from the research without any penalty.
- I may use the research results provided to me as I see fit without participating further with the researchers or this research project.
- I understand I can contact the Manager, Research Ethics, at Griffith University Human Research Ethics Committee on +61 7 3735 4375 (or research-ethics@griffith.edu.au) if I have any concerns regarding the research project, and
- I agree to participate in the project
- There are no foreseeable risks associated with participation in this research beyond those risks I would take in my everyday decision making in the operation of my organization.

Name _____

Signature _____

Date _____

Return signed form to g.ebbs@griffith.edu.au